



MEMORANDUM

To: Chairs and Secretaries,
ACS Local Sections and Technical Divisions

From: Flint H. Lewis, Secretary

Subject: Councilor Representation for 2024 - 2027

Date: October 17, 2022

The ACS Governing Documents require that every four years, the Council Policy Committee (CPC) establish a divisor to determine representation at Council by Local Sections and Divisions. The divisor will be set by CPC at its meeting in Indianapolis, Indiana, on March 27, 2023, and will determine the number of Councilors each Local Section and Division will be entitled to for 2024-2027.

For Local Sections: The divisor calculation is based on the total number of **paid Standard and Premium Package** members in each Local Section as of December 31, 2022. Members in the Basic Package will be excluded from the member count.

For Technical Divisions: CPC will also set the limit for Councilor representation from the Divisions, based on the requirement in the Governing Documents that 20% of elected Councilors shall be elected by Divisions and 80% shall be elected by Local Sections. The number of Councilors authorized for each Division is again based on the number of **paid Standard and Premium Package** members in the Division as of December 31, 2022. Members in the Basic Package will be excluded from the member count.

At the most recent meeting of the Council Policy Committee, its Working Group on Future Council Representation recommended that CPC select a divisor for 2024-2027 that is aimed at reducing the size of Council while staying compliant with Governing Documents requirements. This, combined with fluctuations that can and do occur in annual member counts, will result in some Local Sections and Divisions experiencing a loss or gain of Councilors from the current period (2020-2023, which was based on membership counts as of December 31, 2018).

Official notification of the Councilor Divisor and the number of Councilors permitted for your Local Section or Division for 2024-2027 will be sent to you no later than May 1, 2023, as required by the Governing Documents. This decision could affect elections conducted in 2023. Please do not finalize any Councilor slates for 2024 until after you receive CPC's determination.

Please contact me if you have any questions, and thank you for your service to ACS